

**List of Document to be submitted on transfer of shares in company which reckons immovable property**

- (i) 3 certified copy of financial statement for last preceding years (or audited financial statement: whichever applicable).**
  
- (ii) Site plan (where applicable).**
  
- (iii) Documentary evidences – i.e (1) Birth Certificate/Marriage Certificate  
(2) Affidavit of succession  
(3) Power of Attorney  
(4) Extract of files from Registrar of company  
(Whichever is applicable)**
  
- (iv) Refer to section 24 and 36 of the Registration Duty Act and section 4 (1) of the Land Duties and Taxes Act for further details.**