



REGISTRAR-GENERAL'S DEPARTMENT

Invitation For Bids

Request for Proposal for the Provision of Expert Services of an Attorney-at-Law under the Expert Skills Scheme

Procurement Ref No: RGD/ Q8 OF 2026-2027/RFP

1. The Registrar-General's Department intends to enlist an Attorney-at-Law who will head the Recovery Unit responsible to recover maximum of arrears due to the Department and perform other duties as detailed in the Terms of Reference in the bidding document.
2. The duration of the assignment shall be for an initial period of one-year, renewable on a yearly basis up to a maximum extension of two additional years upon satisfactory performance and a mutual agreement.
3. This Department requires that the Attorney shall take up/commence with the assignment on Monday 4th of January 2027 or as stated in the letter of acceptance.
4. Bidding Document together with the detailed requirements of the Department **is available at the Registrar-General's Department, 6th Floor, Emmanuel Anquetil Building, , Port Louis through the Secretary of the Departmental Bid Committee** QR is available through direct download from Public Procurement Portal: <https://publicprocurement.govmu.org/publicprocurement/>.
5. Any clarification sought by any bidder shall be addressed in writing to the **Secretary, Departmental Bid Committee, Registrar-General's Department, 6th Floor, Emmanuel Anquetil Building, , Port Louis** or Fax No: **201-3509** so as to reach him **at least fourteen (14) days** before the deadline for the submission of bids.
6. Bids in sealed envelope should be clearly marked **"Request for Proposal for Provision of Expert Services of an Attorney-at-Law under the Expert Skills Scheme and Quotation Reference: RGD/ Q8 OF 2026-2027/RFP"** and should be addressed to **Departmental Bid Committee, Registrar-General's Department, 6th Floor, Emmanuel Anquetil Building, Pope Henessy Street, Port, Louis**. The envelope shall be deposited in the Tender Box situated at the **Registrar-General's Department, 6th Floor, Emmanuel Anquetil Building, Pope Henessy Street, Port, Louis** not later than **Monday 26th day of October 2026 by 10:00 at latest**.
7. Bids will be opened in the **Conference Room of the Registrar-General's Department on the same day Monday 26th day of October 2026 as from 10:15**, in the presence of bidders/ bidders' representatives who choose to attend.

**Registrar-General's Department
6th Floor,
Emmanuel Anquetil Building,
Port-Louis**

**Tel: 201-1740
Fax No: 201-3509**

24 September 2026