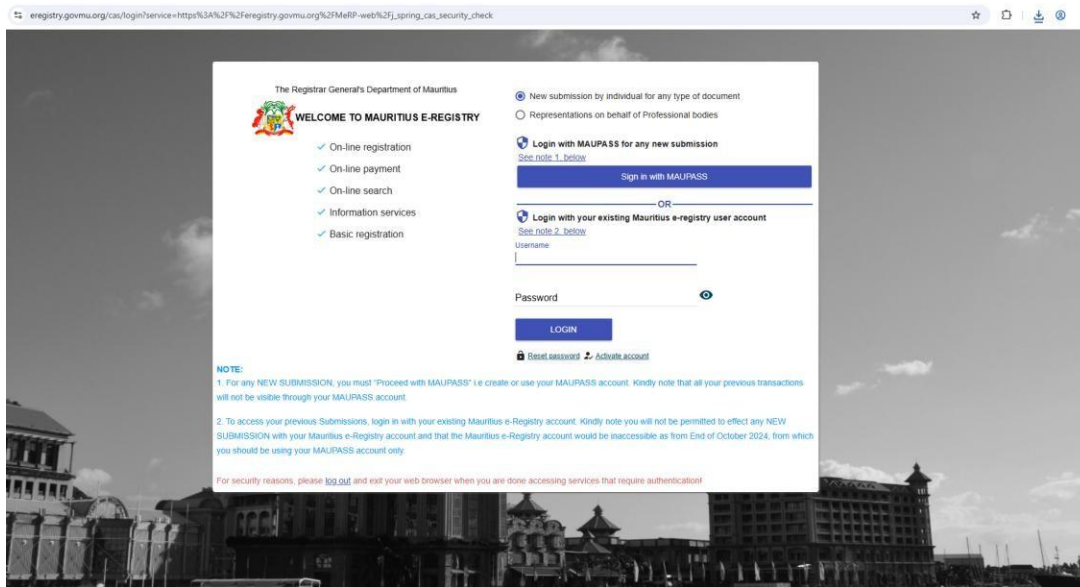


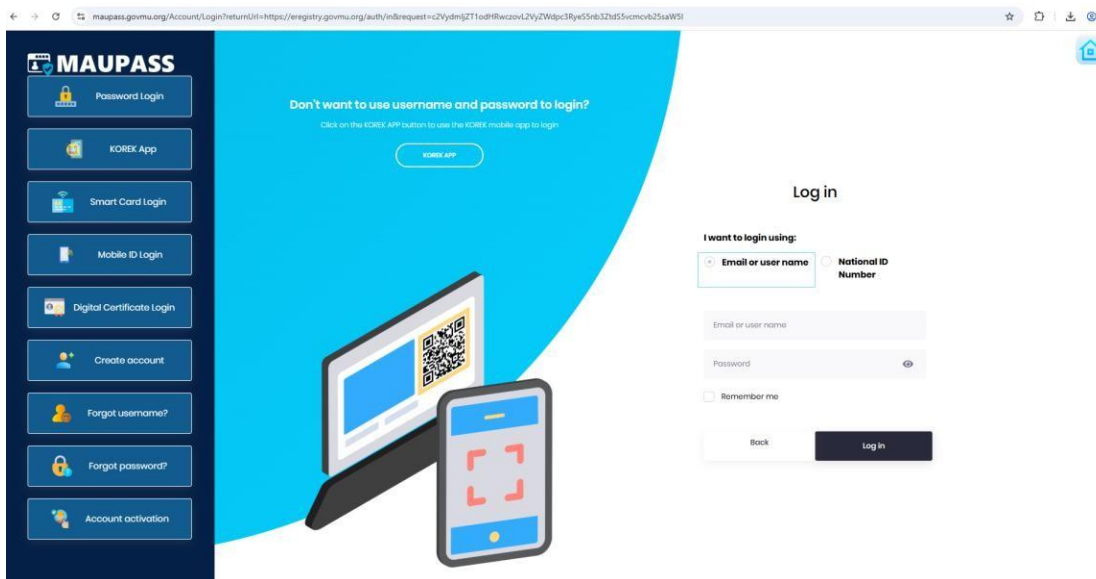
# Instructions on How to Purchase an e-Voucher for Online Search

## How to Proceed

### 1. Login on eRegistry system on URL: <https://eregistry.govmu.org>



### 2. Login on eRegistry system using Maupass



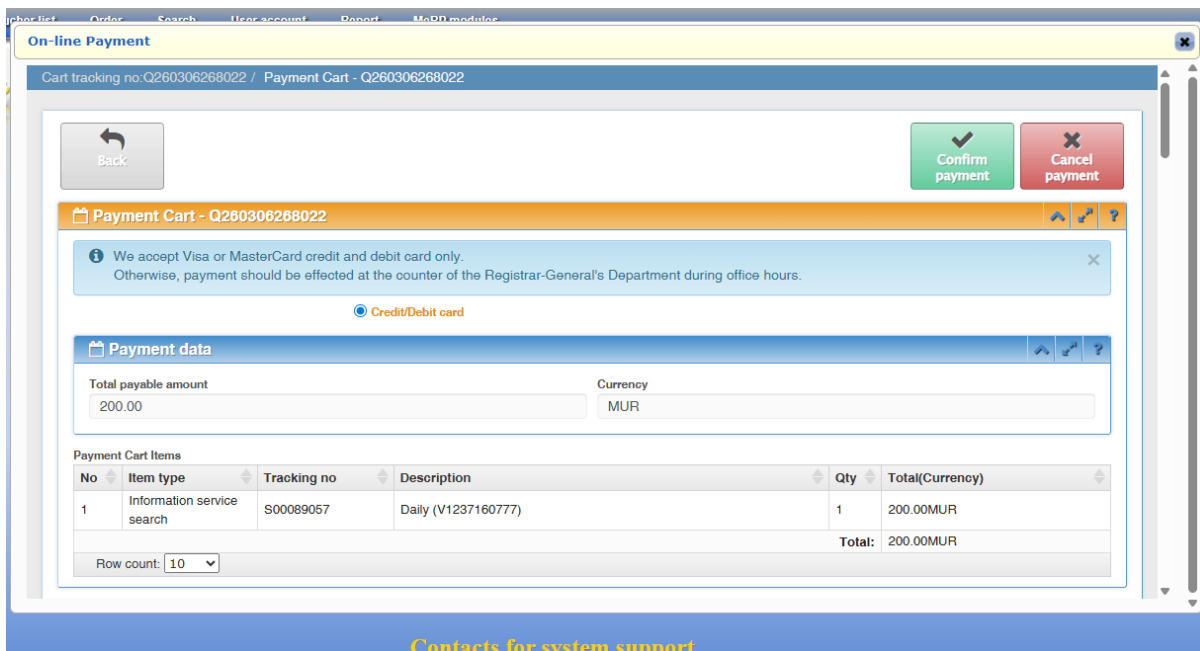
### 3. Mi Service Dashboard(https://registry.govmu.org/MiService-web/):

a) Click on “Buy Voucher.”

The screenshot shows the Mauritius e-Registry Mi Service Dashboard. The page header includes the logo and the text "Mauritius e-Registry" and "Registration of Deeds and Documents System". The navigation menu contains "Home", "Voucher list", "Order", "Search", "User account", "Report", and "MeRP modules". The main content area features a "Home" button, a "General Information and Disclaimers" section with an "I agree" checkbox, and a "Messages / alerts" table showing 200 unread messages out of a total of 202. Below this is the "Vouchers/Buy/Add/Activate" section, which includes a "Current" voucher table with a "Buy voucher" button circled in red. The "Searches" section lists search options for registered documents, testators, interdict persons, and specific persons. At the bottom, there is a "Contacts for system support" section with a call to the helpdesk and an email address.

The screenshot shows the same Mauritius e-Registry Mi Service Dashboard, but with a "Voucher for information services" dialog box open. The dialog box contains the following fields: "Registered by" (Public), "Request type" (Daily), "Qty" (1), and "Amount" (200 MUR). The "Add to cart" button is circled in red. The background content is partially obscured by the dialog box.

- b) Select “Public” under Registered By.
- c) Select “Daily” under Register Type.
- d) Enter Quantity = 1 (only one voucher can be purchased at a time).
- e) Click on “Quick Pay” to proceed with payment.
- f) The voucher number and the Tracking number are generated (copy the voucher number and save).  
  - e.g Tracking no: **S00089057** Voucher No. **V1237160777**
- g) Choose Payment Mode: Credit/Debit Card (only this payment method is currently available).
- h) Select Credit/Debit Card and Click on “Confirm Payment.”



**4. The Payment Receipt will be generated.**

Complete bank payment details

**5. After successful payment, click “Back to Miservice,” button**

Order tracking no Q260218172038

Payment completed successfully

**Payment details**

Created: 18/02/2026 10:14:08      Order state: Paid      Provider: Credit/Debit card  
 Confirmed: 18/02/2026 11:19:33      Payable amount: 200.00      Order ref no: Q260218172038  
 Transaction ID: RCI.DL7      Payment receipt No: 604907044074  
    Paid on: 18/02/2026 11:23:42

**Payment items**

| No | Item type                  | Tracking no | Description         | Qty | Total(Currency)         |
|----|----------------------------|-------------|---------------------|-----|-------------------------|
| 1  | information service search | SU018/065   | Daily (V:300123236) | 1   | 200.00MUR               |
|    |                            |             |                     |     | <b>Total: 200.00MUR</b> |

Row count: 10


**Payment transactions history**





| Transaction ID                  | Provider          | Amount(currency) | State after response | Response date       |
|---------------------------------|-------------------|------------------|----------------------|---------------------|
| 260218111933-TRBH-Q260218172038 | Credit/Debit card | 200 (MUR)        | PAID                 | 18/02/2026 11:23:43 |
| Q260218172038                   | Credit/Debit card | 200 (MUR)        | PENDING              | 18/02/2026 11:19:36 |
| Q260218172038                   | Credit/Debit card | 200 (MUR)        | CONFIRMED            | 18/02/2026 11:19:36 |

Row count: 10

## 6. Insert Voucher No. and click on “Add Voucher” button

merptest.govmu.org/MIService-web/

**Test**            **Registration of Deeds and Documents System**

Home    Voucher list    Order    Search    User account    Report    MeRP modules                

Home **Home**

General Information and Disclaimers     I agree.

**Messages / alerts**

| Unread | Total |
|--------|-------|
| 374    | 374   |

**Vouchers / balance**

Current:

Current voucher:           
 Expiration:   
 Voucher:    

**Searches**

List:

- Search for the registered documents / prescription
- Search Index of Testators
- Search Index of Interdict Persons
- Search deeds and possessions of particular person

**Contacts for system support**

call Helpdesk on 201-3954, 201-1752 or 201-1709. Email: rg@govmu.org

## 7. Go to Voucher list, insert voucher number & click on search.

merptest.govmu.org/MIService-web/order/vlist.htm

**Test** Mauritius e-Registry Registration of Deeds and Documents System

Home Voucher list Order Search User account Report MeRP modules

Voucher list

Voucher No: V1237160777 State: Type:

Search Clear Export to Csv Buy voucher

Voucher No: V1237160777

| Create date | Voucher No  | Search type | Order No  | Number of | Shareble | Amount paid | Voucher added | Voucher activated | Voucher activated by | Remaining period | Expiration date | Voucher state | Receipt |
|-------------|-------------|-------------|-----------|-----------|----------|-------------|---------------|-------------------|----------------------|------------------|-----------------|---------------|---------|
| 06/03/2026  | V1237160777 | Daily       | S00089057 | 1         | No       | 200.00      | 06/03/2026    |                   |                      |                  |                 | Added         | Print   |

Go to page: 1 Row count: 10 Showing 1-1 records of 1

8. Voucher no. V1237160777 is displayed and click on Activate.

merptest.govmu.org/MIService-web/order/vlist.htm

**Test** Mauritius e-Registry Registration of Deeds and Documents System

Home Voucher list Order Search User account Report MeRP modules

Voucher list

Voucher No: V1237160777 State: Type:

Search Clear Export to Csv Buy voucher

Voucher No: V1237160777

| Create date | Voucher No  | Search type | Order No  | Number of | Shareble | Amount paid | Voucher added | Voucher activated | Voucher activated by | Remaining period | Expiration date | Voucher state | Receipt    |
|-------------|-------------|-------------|-----------|-----------|----------|-------------|---------------|-------------------|----------------------|------------------|-----------------|---------------|------------|
| 06/03/2026  | V1237160777 | Daily       | S00089057 | 1         | No       | 200.00      | 06/03/2026    | 06/03/2026        |                      |                  | 06/03/2026      | Activated     | Print View |

Go to page: 1 Row count: 10 Showing 1-1 records of 1

9. To begin searching, click on the “Search” button

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## Note:

The daily e-voucher for public users is valid until 10:00 p.m. on the day of activation.

For example, if you activate the e-voucher at 5:00 p.m., it will expire at 10:00 p.m. on the same day.

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