

# **Instructions on how to proceed to Buy e-Voucher (for Public Users only):**

## **How to Proceed**

- a) Click on “Buy Voucher.”
- b) Select “Public” under Registered By.
- c) Select “Daily” under Register Type.
- d) Enter Quantity = 1 (only one voucher can be purchased at a time).
- e) Choose Payment Mode: Credit/Debit Card (only this payment method is currently available).
- f) Click on “Quick Pay” to proceed with payment.

The voucher number and the Tracking number are generated (copy the voucher number and save)

- g) Click on “Confirm Payment.”
- h) The Payment Receipt will be generated.
- i) Click “Back to Mi-Service,” button enter the voucher number, and click on the “Add” button. A list of e-vouchers will be displayed. The user should click “Activate” for the specific voucher number to activate it.
- j) To begin searching, click on the “Search” button.

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## **Note:**

The daily e-voucher for public users is valid until 10:00 p.m. on the day of activation.

For example, if you activate the e-voucher at 5:00 p.m., it will expire at 10:00 p.m. on the same day.

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