Starting on-line registration on Mauritius e-Registry System

MINIMAL REQUIREMENTS FOR WORKPLACE

- Computer with the minimum screen resolution supported by system should be 1024x768 pixels.
- PDF documents reader.
- Java V1.7
- A scanner.
- A printer.
- Internet connection.
- Latest browser version: Google Chrome or Mozilla Firefox

To open the Mauritius e-Registry [Login page]type **[https://eregistry.govmu.org/online/]**in the address bar.

Press [enter]in the keyboard.

The [**LOGIN PAGE**] opens.

If you are using the system for the first time a **[user account]** must be requested.

How to request an account in Mauritius e-Registry On-line registration system

Request new account

- Click [**Request account**].

- [**New user account request form**] appears.

- Fill in user credentials.
- Fields marked with (*) are mandatory.
-Tick**check-boxes**to agree with [**On-line] and [information services]**term and conditions
- Click [**save**].
- New account is created.
- Click [**Back**] to go to [**LOG IN**]   page.

With this account you will be able to access online registration and information services

If you have lost or forgot your password, you can reset your password.

Reset password

- Open [**login page**].
- Enter [**Username**].
- Click **[Reset password]**
- Enter credentials.
- Click**[Submit]**.
- Click **[Yes].**

Check your email for **temporary password.**

Activate the new password.

- Open [**login page**].
- Click [**activate account**] to change t**emporary password**
- Fill in activate account form.
- Enter [**Username**] and [**temporary password].**
- Enter [**new password].**
- Click **[submit].**
- Click [**back]** to login with **new password**.

Notes: (i) You can submit document for registration at the Registrar General's Department as follows :

1. **As a single document (see Guidelines for registration of single document); or**
2. **As a batch of documents (see guidelines for batch registration).**